



Xerox® ConnectKey™ for SharePoint®

Making work simple, smart
and flexible.

Automate, simplify and improve the way you work with documents.

Even in today's digital age, many companies are still drowning in a sea of paper. One reason may be because some businesses still believe that document workflow automation is too costly, complicated and time consuming. Xerox® ConnectKey™ for Microsoft® SharePoint®, powered by Autostore, changes all that, providing a highly productive workflow solution that's easy to set up and use – and even easier on your budget.

Simple

Easy to set up, use and maintain

Smart

Automatic workflow updates

Flexible

Route to both SharePoint and Microsoft Windows® folders

Simplify your workflow – and make your office more productive every day.

Say goodbye to the costly multi-step process of manually converting paper files to digital. With Xerox® ConnectKey for SharePoint you can directly route your documents to existing SharePoint libraries and Windows folders for greater simplicity.

In addition, a user can scan directly to a server. If that isn't simple enough, when authentication is enabled on your multifunction system, a 'Scan To My Site' button can be added to automatically route the scanned document to the user's My Site in SharePoint.

The smart way to get more work done.

With ConnectKey's powerful Optical Character Recognition (OCR) engine, you can quickly convert paper documents into electronic files – including MS Word® and Excel® files that can be easily updated. ConnectKey also enables the creation of fully text-searchable PDF documents with meaningful file names – so you can quickly find information when needed. ConnectKey even knows when you make changes to your SharePoint libraries and updates the workflows on your multifunction system through our "Ready Now" technology. Now that's smart!

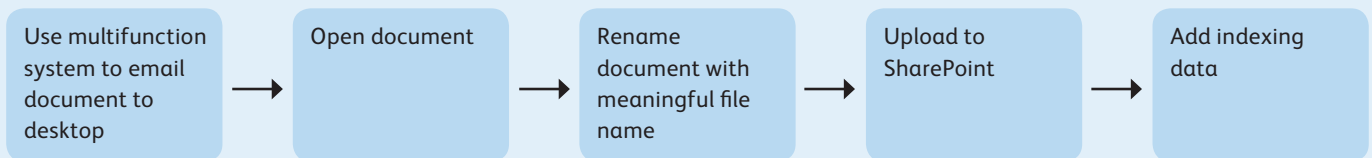
A flexible approach to managing your data.

As it's designed to take full advantage of your EIP-enabled Xerox® multifunction systems and network servers, ConnectKey will seamlessly integrate with your infrastructure. ConnectKey can handle all the file types you need to create when you capture your paper documents including searchable PDF, PDF/A (for archiving), TIFF, JPEG, Word and Excel. Never before has such an affordable and simple solution provided so much flexibility.

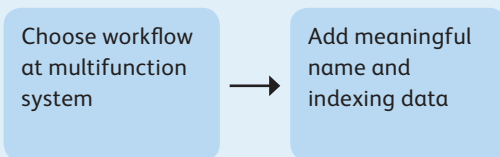


See how the ConnectKey™ streamlined workflow can enhance your office productivity.

Current Multi-Step Workflow for Uploading Documents to SharePoint®



Faster and More Efficient Workflow with ConnectKey



The flexible way to connect.

Use your Xerox® multifunction system to:

- Capture and route documents into SharePoint libraries and/or Windows® folders
- Convert paper documents to flexible digital content for easy repurposing
- Instantly create structured data with file naming and indexing at the multifunction system user interface
- Intuitively designed configurations get you up and running quickly

Point-and-click easy. IT friendly.

Setting up the workflows on your multifunction system to scan to your repositories is configurator-based and extremely intuitive so you'll be scanning the same day you install the solution. And your IT staff won't need to update the workflows on your Xerox® multifunction system since changes made to the associated destinations are updated automatically. ConnectKey™ supports multiple versions of SharePoint, even integrates with Microsoft® Active Directory® so you can easily maintain access control without additional tools or investments.

So Smart It Won't Stretch Your IT Resources

- Point and click install requires minimal IT intervention
- Easy workflow automation setup with a wizard tool
- Auto multifunction system workflow updates require no IT intervention
- Setup for scanning to your preferred Windows folders is simpler than ever
- Works with your existing multifunction system and network security for seamless integration

Security and peace of mind come standard.

Xerox understands that your critical business information needs to stay within your organisation. You can have peace of mind knowing that Xerox® ConnectKey™ for SharePoint® is based on the secure scanning architecture built into every Xerox® multifunction system. Scans sent from your Xerox® multifunction system can be encrypted using the most up-to-date industry standard protocols so you know your information is safe.



ConnectKey gives you full security integration.

- Secure scanning technology is built into Xerox® multifunction systems – encryption and secure connections offer you peace of mind when routing your documents
- Both swipe/proximity cards and password login can be used for stronger security; support is provided through the Xerox Secure Access Unified ID System® solution
- Works with Microsoft® Active Directory® so users see only their specific workflows
- Integrates with the Xerox Secure Access Unified ID System so you can maintain your existing investment

For more information, please contact your Xerox sales representative or visit
<http://www.office.xerox.com/software-solutions/xerox-connectkey-sharepoint/enus.html>

